



Lake County High Schools Technology Campus  
Job Description

**Automotive Service Instructor**

<b>General Description</b>	Instruct high school students in the basic skills related to the automotive service industry
<b>Job Qualifications</b>	<ul style="list-style-type: none"> <li>• ASE Certification preferred</li> <li>• Have considerable work experience in all aspects of the automotive service field</li> <li>• Must meet all qualifications for the appropriate license through the Illinois State Board of Education. For a list of requirements please click on the link <a href="http://www.techcampus.org/about/employment/licensure_requirements">http://www.techcampus.org/about/employment/licensure_requirements</a></li> </ul>
<b>Responsibilities</b>	<p><b><u>General Duties</u></b></p> <ul style="list-style-type: none"> <li>• Recognize each student’s worth and dignity and strive for the educational success, including those with special needs</li> <li>• Implement effective teaching and be able to indicate how his/her teaching techniques and theories meet the learning styles of each student</li> </ul> <p><b><u>Teaching &amp; Curriculum Responsibilities</u></b></p> <ul style="list-style-type: none"> <li>• Participate in the development and implementation of program curriculum</li> <li>• Organize and manage the program effectively in order that the purposes of instruction are promoted and can be achieved</li> <li>• Use, when possible, a variety of appropriate techniques and methods, and select and utilize materials which are compatible with the curriculum, the educational objectives, and the needs and abilities of the students, and will</li> <li>• Provide opportunities for students to plan, participate in, and evaluate program activities</li> <li>• Maintain a purposeful, orderly, attractive, safe, and healthy classroom environment</li> <li>• Develop and implement Program Pathways</li> <li>• Develop program displays to be placed in display cases as requested by Administration</li> <li>• Assist students who have problems which interfere with their learning and seek assistance of special needs personnel or administration in helping such students</li> <li>• Provide assistance to special needs students and/or other students who request help</li> <li>• Take an active part in job placement of students</li> <li>• Make reasonable effort to maintain communication with the teachers of member school districts in articulating curriculum and instructional methods used at the Technology Campus</li> <li>• Articulate the updating of instructional program and curriculum development with program advisory committees and representatives of local business and industry</li> <li>• Will not discriminate because of race, religion, or sex against any student</li> <li>• Accept each student as a person possessing individual worth and dignity and conduct themselves in a professional manner at all times when dealing with students</li> </ul> <p><b><u>Professional and Community Responsibilities</u></b></p> <ul style="list-style-type: none"> <li>• Strive to understand the practical implications of the statement of philosophy of the Technology Campus, and work to implement school goals which support the school mission</li> <li>• Be in attendance and available for the fulfillment of duties during the entire school working day, unless previous arrangements have been made with Administration and/or Board</li> <li>• Participate in the development of curriculum within the classroom and Technology Campus</li> </ul>

This Job Description is not a complete statement of all duties and responsibilities comprising this position.

- Serve on committees appointed by Administration for the improvement of the Technology Campus
- Utilize school equipment and supplies properly and be accountable for the physical condition of all program equipment while under his/her supervision
- Complete all necessary records and reports on time and accurately
- Attend and participate in Technology Campus faculty meetings
- Dress in a manner which will encourage neatness and high-caliber personal hygiene habits on the part of the students
- Aid the Administration in enforcing the rules of the Technology Campus
- Demonstrate respect for the profession, for effective teaching and the professional attributes, and for the competencies of his/her co-workers
- Regard personal information concerning the student or the student's family as confidential and utilize such information only as an aid in helping to attain appropriate educational goals

**Term:** 9 1/2 months. Full-Time

**Salary:** Per the Union contract, depending on experience

**Application Procedure:**

To apply please click on the link

<http://www.applitrack.com/techcampus/onlineapp/default.aspx>

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